

Suite 21
Private Bag x16
Brandwag
9324
or
P.O. Box 12172
Brandwag
9324



Tel: 051-4303251

E-mail: admin@athleticsfs.co.za
www.athleticsfs.co.za

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| To | AFS Board | | |
| Date | 16 March 2020 | | |
| Communication No | AFS 3 /2020 | | |
| Subject | COVID 19 MEASURES AND IMPLIMENTATION | | |
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ELECTRONIC TRANSMISSION

Dear Board Members



I urgently need your inputs on AFS measurements to prevent the spreading of the COVID 19 virus with the announcement of a Disaster State of Emergency. See this as a Board Meeting via e-mail.

The main aim must focus on preventing the spreading of the virus. Keep in mind that any event where more than 100 people gather is forbidden.

Measures to prevent contact between people must be implemented with immediate effect like:

- a. All athletics events will be suspended until further notice
- b. All training on the stadium will be suspended until further notice.
- c. All our workers make use of bus or taxi transport and this form of transport is forbidden.
- d. The office will be closed for all visitors.
- e. ASA events will be cancelled and this information will be forwarded to all members, as soon as it is received from ASA.

I urgently need your inputs before 08:00 on 17 April 2020 to ensure all planning and measurers be implemented on time and communicated to all our members.

Thank You.

Gerrit COETZER
GENERAL MANAGER