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To	AFS Members		
Date	20 May 2019		
Communication No	AFS 4 /2019		
Subject	AFS 2020 ACTIVITIES AND PUBLIC LIABILITY INSURANCE		
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### ELECTRONIC TRANSMISSION

Dear AFS Members



#### **ATTACHED PLEASE FIND THE FOLLOWING DOCUMENTS:**

1. 2020 AFS Activities Requests RR, MR & TR
  2. 2020 AFS Clubs Request for Public Liability Insurance RR, MR & TR
  3. Annual Schedule for SAPS General.
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1. 2020 AFS Activities Requests (Excel file)
    - 1.1 Please complete the form in full for your 2020 Activities.
    - 1.2 The form must be submitted in the original Excel format. No other format will be accepted.
    - 1.3 **The Activity requests must reach the AFS Office before Monday 12 August 2019.**
  2. 2020 AFS Clubs Request for Public Liability Insurance RR (Excel File)
    - 2.1 Only Clubs in need of Public Liability Insurance for their events must complete the application form.
    - 2.2 The application must be submitted with the 2020 Activity request.
    - 2.3 The premium for a RM 20 coverage is R1000 per event.
    - 2.4 No late requests or payments will be accepted.
    - 2.5 Due to the fact that the insurance is paid in advance no reimbursement will be done if an event is cancelled.
    - 2.6 **The application as well as the proof of payment for the amount due must reach the AFS Office before Monday 12 August 2019.**

Board Members: President: Mr. Jantjie THELETSANE, Vice President: Mr Steven SWARTS, Track and Field Chairperson: Mr. Kobus STEYN, Cross Country Chairperson: Mr. J.P. BOTHA, Road Running Chairperson: Me. Hilde DU PLESSIS, Additional Members: Me Elinda VORSTER, Me. Jurina IMMELMAN, Mr Kantoor NKOANE, Sello RAMOTSHABI

3. Annual Schedule for SAPS (Excel file):

- 3.1. The complete Schedule and the Proforma section 6 (3) application Low Risk must be submitted to the SAPS according Act No. 2 of 2010: Safety at Sports and Recreational Events act, 2010
- 3.2. The application with all relevant documentation must reach the SAPS six (6) months before the event. If an application is not submitted six (6) months before the event, the application must include the reason for not submitting it within the prescribed timeframe.
- 3.3. Each Event Organizer is responsible to submit their own application to the SAPS. It is better to submit all your events for 2020 in one application.
- 3.4. The SAPS Classification Certificate and the proof of Public Liability insurance (those events not part of the AFS Insurance), must be submitted to the AFS office before any event can finally be declared eligible.
- 3.5. All the events presented by the same organizer must be on one Schedule form.

The documents will also be available on our web-site.

Gerrit COETZER  
GENERAL MANAGER  
(Not signed due to electronic transmission)